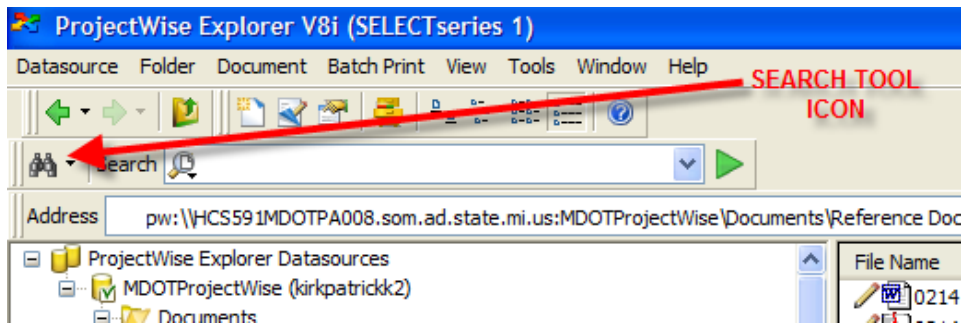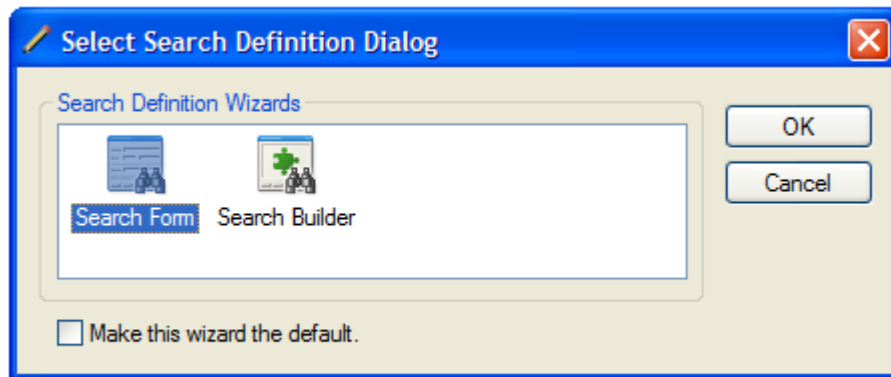# SEARCHING IN PROJECTWISE FOR A UNIQUE SPECIAL PROVISION
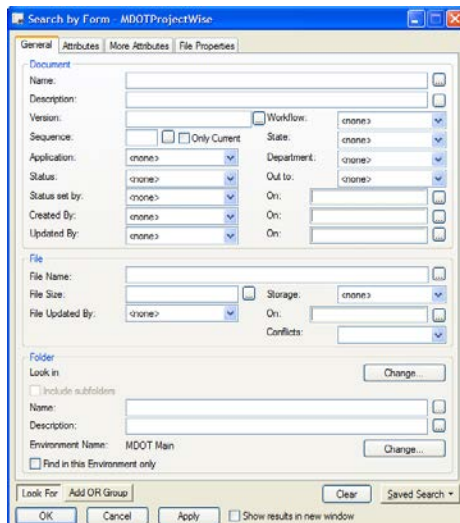
1) Click on Binoculars (Search Tool Icon)
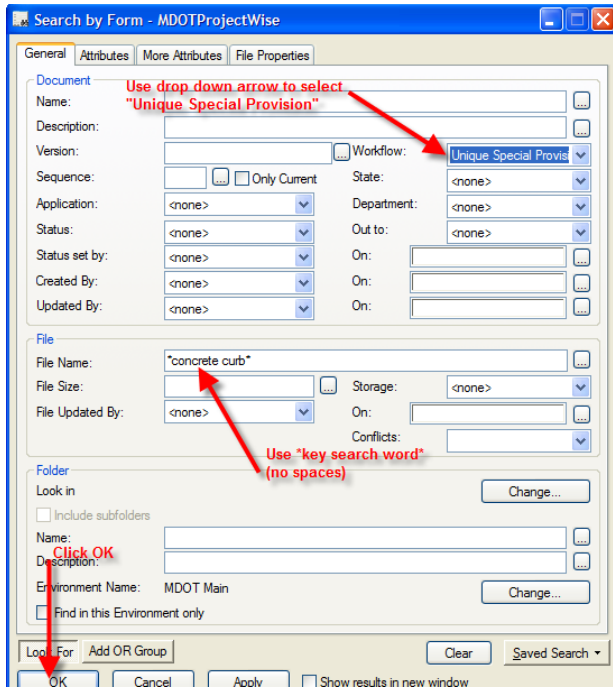

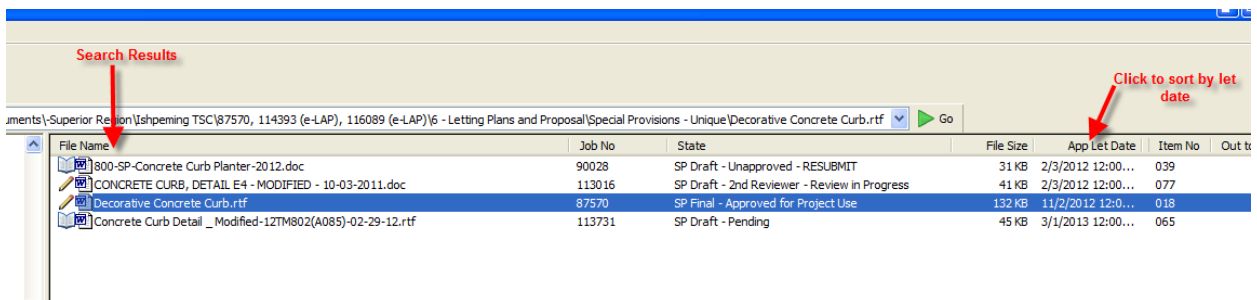**2) Click on Search Form and then OK**

3) Click on the General Tab

4) Change Work Flow drop down to: Unique Special Provision

5) Type asterisk key *enter key search word* asterisk key again in the File Name Box

6) Click OK

7) View Search Results – sort by App Let Date to get latest versions approved.

8) Right click on file and then click View

File Name

800-SP-Concrete Curb Planter-2012.doc
CONCRETE CURB, DETAIL E4 - MODIFIED - 10-03-2011.doc
Decorative
Concrete C

New

Open
Open as Read-Only
Open With...
View

Check Out
Check In
Free
Copy Out
Markup

Export...
Import

Update Server Copy
Refresh Local Copy
Purge Local Copy
Purge Workspace

Cut
Copy
Paste...

Copy To...
Move To...
Rename...
Delete
Modify...
Modify Spatial Attributes...
Add Comment

Open Folder

Set
Send To
Copy List To
Attributes
Change State

Properties...

Michigan DOT Dynamic Plot

Batch Print

Right click on file, click view